



Bartow County Fire Department

Plan Submittal Requirements

1. TO BE PROVIDED ON COVER SHEET OF ALL PLANS:
 - a. A statement in bold print reading: “Approved plans must be on the job site at all times.”
 - b. A 4 ¾ Inch By 3 ¾ Inch, Bordered Box, Labeled “Fire Marshal Stamp Only” Placed At The Right Side Border.
 - c. Submittal Date
 - d. Project Name
 - e. Project Location (Street Address if Available)
 - f. Engineer/Architect’s Name, Address and Contact Information (Phone Number, E-mail Address)
 - g. Property Owner’s Name, Address & Contact Information
 - h. Engineer/Architect’s Signed and Dated Stamp
 - i. Description of Project
 - j. Applicable Codes In A Dedicated Box.
 - k. A statement in bold print reading: Compliance with the 2018 International Fire Code 510 for Emergency Responder Radio Coverage shall be required. All associated cost related to this code section shall be at the owner’s expense.
2. ITEMS SPECIFIC TO BUILDING PLAN COVER SHEET IN ADDITION TO ITEMS MENTIONED ABOVE:
 - a. Occupancy Classification Per 2018 Life Safety Code and 2018 International Building Code
 - b. Building Area
 - c. Construction Type Per 2018 International Building Code
 - d. Occupancy Load With Calculations Per 2018 Life Safety Code with Georgia Amendments
 - e. Fire Protection
3. ITEMS TO BE INCLUDED ON SITE PLAN:
 - a. Road Names
 - b. Fire Department Access Roads: Per 2018 International Fire Code and Georgia Amendments
 - c. Scale
 - d. Building Footprint
 - e. Distance To Closest Buildings
 - f. Fire Hydrant Water Line Showing Line Size
 - g. Two (2) Closest Fire Hydrants And Distance To Project
 - h. Fire Sprinkler Vault, FDC, and PIV Locations

- i. Fire Sprinkler Water Main Showing Line Size
 - j. Drawing Legend and Abbreviation Description
 - k. Compass North
 - l. A statement in bold print reading: Compliance with the 2018 International Fire Code 3312.1 shall be required and completed before any building permits are issued.
4. ITEMS TO BE INCLUDED IN BUILDING PLANS:
- a. Life Safety Data Sheet To Include:
 - i. Floor Plan To Scale
 - ii. Emergency Lighting
 - iii. Exiting/Egress
 - iv. Fire Extinguisher Locations With Height AFF
 - v. Knox Box Location With Height AFF
 - vi. Grease Hood Location With Location of Manual Pull
 - vii. Fire Wall Location
 - viii. Fire Sprinkler Riser Location
 - ix. Fire Annunciator Panel Location
 - x. Fire Alarm Device Locations
 - xi. Drawing Legend and Abbreviation Description
 - xii. Compass North
 - b. Life Safety Data Detail Sheet:
 - i. Fire Wall Detail With U.L. Listing Number
 - ii. Grease Hood And Duct Detail
 - iii. Emergency Generator Detail
 - iv. ADA detail

Failure to provide the required items, pages, fees and complete submittal application will result in a rejection of the plans and necessitate correction and re-submittal resulting in additional fees.